



DEVELOPMENT SERVICES DEPARTMENT
 3521 NW 43rd. Avenue Lauderdale Lakes, FL 33319
 Mon-Thurs: 8:00am – 3:30pm
Friday: Closed to Public
 Phone: (954) 535-2480 | Fax (954) 731-5309
 Inspections: 954-535-2481
permits@lauderdalelakes.org

CHECK LIST FOR HOMEOWNER'S PERMIT

The information checked off on the boxes below must be submitted with all Homeowner Permit applications and completed paperwork.

- PROOF OF OWNERSHIP
 - Property Tax Bill or
 - Homestead Exemption
- PROOF OF RESIDENCE – A copy of one of the following must show the same name and address as it appears on the Proof of Ownership.
 - Florida State Driver's License or
 - Florida State Picture ID

If the information requested does not appear on either of the above, two utility bills must also be submitted as evidence of residence. One of the bills must be either a telephone or an electric bill.

- 2 Copies of Survey
- 2 Sets of Plans
 - Note: structural review may require that the plans be signed and sealed by a licensed engineer or architect.
 - plans must be stamped by Broward County Environmental Protection Department.
- 2 Sets of Product Approvals on (available where purchasing materials)
 - windows
 - doors
 - hurricane panels
 - sheds
 - fences
- Recorded Notice of Commencement on projects over \$2,500 (Government Building)
- Utility Release Forms

Misc _____

BROWARD COUNTY GOVERNMENT BUILDINGS
(To Record Notice of Commencement and/or Statement of Asbestos)

www.broward.org

115 South Andrews Avenue • Fort Lauderdale, FL 33301 • (954) 831-4000
 1 North University Drive • Plantation, FL 33324 • (954) 357-6666

